

**MINUTES
BOARD OF SELECTMEN
January 5, 2010**

Present at the meeting that was held at the Town Building were Selectmen Stephen Dungan, Kathleen Farrell, Thomas Ruggiero, Laura Spear, and Ellen Sturgis.

Also present were Town Administrator William Wrigley and Administrative Assistant Susan McLaughlin.

Chairman Dungan called the meeting to order at approximately 7:00 p.m.

Public Input

Ms. Farrell congratulated Girl Scout Allie Spear for achieving the Girl Scout Gold Award.

Chairman's Comments

None.

Town Administrator's Report

Mr. Wrigley reported the following:

- He executed two contracts for the school building project: approving funds for the next phase of design and project management services.
- The Stow Community Housing Corporation submitted proposals to the Dept of Housing and Community Development for funding to build additional affordable housing at Pilot Grove and Plantation Apartments. If approved, the SCHC will apply for Comprehensive Permits from the Zoning Board of Appeals. The proposed Assabet Water Company system expansion to the Lower Village is critical to their success.
- He replied to a number of questions from the Concerned Citizens on the Assabet Water negotiations.

Meeting Minutes

None.

SpringFest Organizing Committee Appointment

Laura Folsom visited the Board to be appointed to the SpringFest Committee. At last year's SpringFest event, Ms. Folsom raised \$400 for the Stow Food Pantry by holding a Dunk Tank contest, with members of the Board as the "dunkees."

Ms. Sturgis moved to appoint Laura Folsom to the SpringFest Committee for the remainder of a two-year term ending June 30, 2011; Mr. Ruggiero seconded; and all voted in favor.

Veterans Graves Committee Appointment

Michael Delos Santos visited the Board to be appointed to the Veterans Graves Committee, as recommended by Chairman Jeffrey Lance. Mr. Delos Santos is replacing long-term member Frank Milak, who resigned this year.

Ms. Farrell moved to appoint Michael Delos Santos to the Veterans Grave Committee, for a one-year term ending June 30, 2010; Ms. Spear seconded; and all voted in favor.

Mass Ethics Commission Liaison

The state Ethics Commission is requiring each municipality designate a liaison to the Commission.

Ms. Spear moved to appoint Town Clerk Linda Hathaway as the Ethics Commission liaison, for a one-year term ending June 30, 2010; Ms. Farrell seconded; and all voted in favor.

Ms. Hathaway told the Board about the burden created by the new ethics training and tracking on her overworked office. Mr. Wrigley said that this new program was an example of the worst type of government waste and recommended that the Chief Elected Officials of each municipality start sending letters to their representatives on this.

Town Farm Fund Board of Overseers

The Board approved a committee description written by Ms. McLaughlin for posting.

At 7:20 p.m., Ms. Spear and Ms. Sturgis left the meeting to attend the Planning Board meeting on zoning with Sen Eldridge and Rep Hogan.

Town Fundraising Policy

It was agreed that the summary of Town Counsel Witten's November 24, 2009 opinion "Fundraising and the Elementary School Building Committee" would serve as the Town's policy, concluding the Board's discussion on the subject.

Unfunded State Mandates

Mr. Dungan shared his current draft of unfunded state mandates, requested by Rep Cory Atkins at an MMA Legislative Breakfast in the fall. It was agreed that the draft would be finalized and Mr. Dungan would send it on behalf of the Board.-

Resident letter on Selectmen's Priorities re Affordable Housing

It was agreed that Ms. Spear would send a letter she wrote in response to a resident's comments on the Board's affordable housing priority.

Selectmen's Priorities

The Board agreed to distribute a memo on its FY 2010 priorities to the Town departments and committees.

Selectmen's Master Planning

No updates.

Liaison Reports:

Public Walkways Subcommittee: Mr. Ruggiero said that the committee was meeting regularly and making progress.

Public Safety: Mr. Ruggiero noted that the Fire Chief decided to forego a potential grant because some of the staffing requirements did not serve the Town's needs at this time.

Tri-Town Meeting: Ms. Farrell reminded members of the upcoming Tri-Town meeting, which would discuss budgets and regional services.

Capital Planning: Ms. Farrell reported that the committee had received capital requests from most departments and was beginning its review.

At 9:07 p.m., Ms. Farrell moved to adjourn; Ms. Ruggiero seconded; and all voted in favor.

Respectfully submitted,

Susan McLaughlin
Administrative Assistant

Approved as amended, February 2, 2010